

CORPORATE POLICY

PRIVACY POLICY

How TMPPM collects, uses and responds to personal information.

Data contact: Christopher Taylor | contacts@taylormadepmltd.co.uk | 0114 6980000

INFORMATION WE COLLECT

Names, telephone numbers, email and mailing addresses; job titles, usernames, passwords and contact preferences; and information submitted through accounts, contact forms and service interactions.

WHY WE USE IT

Provide, improve and administer services; manage accounts and authentication; respond to enquiries; provide support; send administrative information; request feedback; communicate marketing where preferences permit; maintain security, prevent fraud and comply with law.

Lawful basis

The published policy states consent as the lawful basis under UK GDPR. Withdraw consent by contacting contacts@taylormadepmltd.co.uk.

Storage and retention

Personal information is securely stored. It is retained while an account is held, then removed from company files and devices in accordance with the published policy.

YOUR RIGHTS AND REQUESTS

You can request access, rectification, erasure, restriction, objection or data portability. No charge is normally required; TMPPM aims to respond within one month. Email or telephone the data contact, or write to Unit 15, Venture One Business Park, Longacre Close, Sheffield, S20 3FR.

COMPLAINTS

Raise concerns with TMPPM using the contact details above. You may also complain to the Information Commissioner's Office: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 123 1113.

Information Commissioner's Office: ico.org.uk